SBS PORTALS
Smart Business Solutions + CloudIT Suites

*"A Smart Business Solutions Company helping you reduce paper, operate digitally, with best practices, and electronic workflows".*

# Are you looking for a solution to:



- Use **electronic forms** and **workflows** to process intake requests?
- **Streamline** staff activities and **increase** billing?
- **Digitally** manage all matter related **documentation**?
- Create **automatic tasks** when a Client Matter requires action?
- Implement **quickly with No Capital** and is **extremely easy to use**?
- Get started with **Zero** IT resources (Hardware/Software/Staff/Consulting..)
- **Never have to upgrade** or pay for **ongoing support**?




to law firms that are affordable and easy to implement.

SBS PORTALS
Smart Business Solutions + CloudIT Suites

**Law Firm Portal**

# Six Powerful Solutions to Solve Common Law Firm Challenges






# SBS PORTALS

Smart Business Solutions + CloudIT Suites

## Law Firm Portal



Law Firm Challenges

+




Best Practices

+



Cloud Technologies

= **SBS Law Firm Portal**

### A ready to use Cloud solution developed ground up to help Law Firms:

- Streamline Intake Process
- Store Matter Documents in Electronic File Cabinets
- Manage Client Engagements With Electronic Workflows
- Manage Firm With Dashboard & Metrics
- Easily track Billable hours

**Our Solution Requires**

No Capital | No Software | No Hardware | No IT Resources

**Our Solution is**

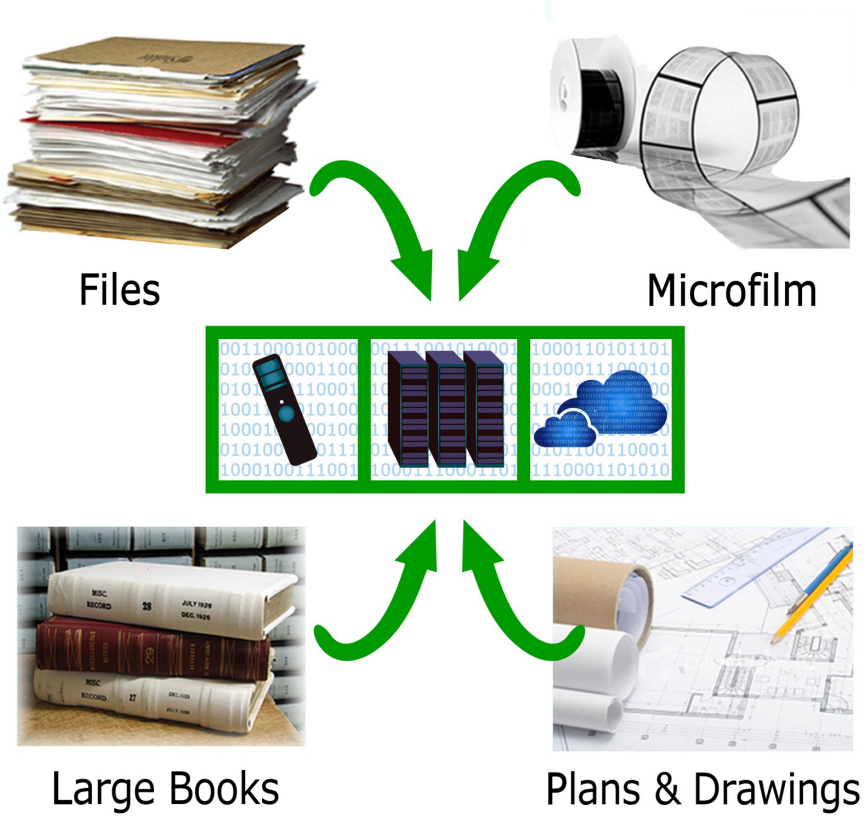
Easy to Use | ROI Guaranteed | Deployed in Days | Secure

## Who is SBS Portals?

- SBS Portals has offered **ready-to-use** cloud solutions since 2007
- Our software is constantly updated with **industry best practices** at **no extra cost**
- Our solutions have **no contracts**. **You always own your data**.
- Our portals are hosted in a nationally recognized, **secure** data center

IRA
INFORMATION & RECORDS ASSOCIATES

**goDigital with your Law Firm Records**




## Services Offered

**Scanning**
**Indexing**
**Film to Digital**
**Digital to Film**
**Image Enhancement**
**Redaction**
**OCR**
**Mail Processing**

## Record Types Scanned

- Case Files — Matter Documents
- All hard copy communications
- Firm Administration Documents...

## Affordable & Convenient Options

- Pay as you go
- Flexible pickup & deliveries
- Store in your Network/DM/Cloud

## Who is IRA Inc.?

- IRA has provided **Document Conversion Services** for over 35 years
- We have state-of-the-art **equipment**, proven **processes** and **trained staff**
- We have scanned millions of **pages,** and thousands of **books** and **film rolls/fiche**
- We have the **tools** and **knowledge** to **scope** and **prioritize** your conversion project
- We provide **access to your records** during the conversion process